

# PROPERTY RESERVATION FORM



## DEVELOPMENT DETAILS

NAME OF THE DEVELOPMENT:   
ADDRESS OF THE DEVELOPMENT:   
AGENT NAME & EMAIL:   
PAYMENT PLAN:

## BUYER 1 DETAILS

TITLE:  GENDER:  MALE  FEMALE  
FULL NAME:   
EMAIL ADDRESS:   
TELEPHONE:   
COUNTRY OF RESIDENCE:   
ADDRESS LINE 1:   
ADDRESS LINE 2:   
COUNTRY:   
ZIP / POSTAL CODE:   
NATIONALITY:

## BUYER 2 DETAILS

TITLE:  GENDER:  MALE  FEMALE  
FULL NAME:   
EMAIL ADDRESS:   
TELEPHONE:   
COUNTRY OF RESIDENCE:   
ADDRESS LINE 1:   
ADDRESS LINE 2:   
COUNTRY:   
ZIP / POSTAL CODE:   
NATIONALITY:

TO APPEAR ON CONTRACTS:  BUYING VIA LTD COMPANY:  YES  NO  
**IF YES, PLEASE INSTRUCT SAPPHIRE TO REGISTER THE LTD COMPANY STRUCTURE:  YES  NO**

## PLOT AND RESERVATION DETAILS

PLOT / UNIT NO.:  FLOOR NO.:  EST. SERVICE CHARGE:   
NB BEDS:  GIA: (SQ.FT)  EST. GROUND RENT:   
UNIT PRICE:  PARKING:  YES  NO  N/A PARKING PLOT:  PARKING PRICE:   
TOTAL PURCHASE PRICE:  PURCHASE TYPE:  BUY TO LET  SELF USE

## FINANCING DETAILS

FINANCING TYPE:  CASH PURCHASE  MORTGAGE PURCHASE  
FINANCING REFERRAL:  I WOULD LIKE TO BE CONTACTED TO DISCUSS FINANCING OPTIONS FOR MY INVESTMENTS  
MORTGAGE PROVIDER DETAILS

COMPANY NAME:  CONTACT NAME:   
TELEPHONE:  EMAIL:

**MORTGAGE PROGRESSION:  I AUTHORISE THE SALES PROGRESSION TEAM TO CONTACT MY MORTGAGE PROVIDER.**

## LETTINGS & MANAGEMENT AND FURNITURE PACKS

FURNITURE PACKS ARE PROVIDED BY REDSTONE PROPERTY. PLEASE FILL OUT THE FURNITURE PACK ORDER FORM, AND RETURN IT WITH THIS RESERVATION FORM.

FURNITURE PACK:  YES  NO  N/A

LETTINGS REFERRAL:  I WOULD LIKE TO BE CONTACTED BY REDSTONE PROPERTY TO DISCUSS LETTINGS & MANAGEMENT OPTIONS  
 NO  N/A

## CONVEYANCING DETAILS

I UNDERSTAND THIS IS AN INVESTMENT INTO PROPERTY AND I AM FREE TO APPOINT ANY SOLICITOR TO CONDUCT THE PURCHASE ON MY BEHALF. I WISH TO APPOINT THE FOLLOWING:

RECOMMENDED SOLICITORS  MY OWN SOLICITOR  
PLEASE PROVIDE DETAILS BELOW

SOLICITOR:   
POINT OF CONTACT:   
EMAIL:   
TELEPHONE:

## RECOMMENDED BUYER SOLICITORS:

## NOTES:

I/WVE AUTHORISE OUR APPOINTED SOLICITOR TO SHARE INFORMATION WITH API GLOBAL'S SALES PROGRESSION TEAM ON THE PURCHASE OF THE ABOVE UNIT.

### IMPORTANT NOTICE:

ALL RELEVANT FIELDS MUST BE FILLED OUT. THE RESERVATION FORM MUST BE ACCOMPANIED WITH ALL REQUIRED KYC DOCUMENTS LISTED AND THE RESERVATION FEE PAYMENT PROCESSED. INCOMPLETE SUBMISSION WILL RESULT IN DELAYS RESERVING YOUR UNIT AND IT MAY BE RESERVED BY ANOTHER CLIENT.

## PROPERTY RESERVATION PROCESS

### KYC/AML REQUIRED DOCUMENTATION

YOUR RESERVATION FORM MUST INCLUDE THE FOLLOWING DOCUMENTS. PLEASE NOTE THAT CERTIFIED COPIES ARE REQUIRED IF YOU DO NOT RESIDE IN THE UNITED KINGDOM. UK ISSUES DRIVING LICENSES MAY NOT BE USED AS PROOF OF ADDRESS. PLEASE NOTE THAT A FULL KYC CHECK WILL BE UNDERTAKEN PRIOR TO EXCHANGE OF CONTRACTS - THIS IS A UK LEGAL AGREEMENT.

### PURCHASE AS AN INDIVIDUAL

PASSPORT OR ID COPY  
RECENT PROOF OF ADDRESS  
(ISSUED IN THE LAST 3 MONTHS AND NOT A MOBILE PHONE INVOICE)  
PROOF OF FUNDS  
6 MONTH BANK STATEMENTS & PAY SLIPS

### PURCHASE AS A COMPANY

CERTIFICATE OF INCORPORATION  
RECENT COMPANY PROOF OF ADDRESS  
(ISSUED IN THE LAST 3 MONTHS)  
DIRECTOR(S) & SHAREHOLDER(S) RECENT PASSPORT OR ID COPY  
DIRECTOR(S) & SHAREHOLDER(S) PROOF OF ADDRESS  
(ISSUED IN THE LAST 3 MONTHS)  
PROOF OF FUNDS

## RESERVATION FEE

THE RESERVATION FEE MUST BE PAID TO FOLLOWING BANK ACCOUNT TO RESERVE YOUR CHOSEN UNIT. PAYMENT MUST BE MADE IN GBP AND NET OF BANK TRANSFER FEES. ONCE THE RESERVATION FEE HAS BEEN RECEIVED, WE WILL ISSUE A RECEIPT CONFIRMING THAT YOUR UNIT IS NOW RESERVED IN THE PURCHASER(S) NAME. **PLEASE NOTE THAT THE RESERVATION FEE YOU PAY IS NON-REFUNDABLE. EXCHANGE OF CONTRACTS MUST TAKE PLACE WITHIN 28 DAYS OF RESERVING YOUR UNIT OR YOU MAY LOSE YOUR RESERVATION FEE AND UNIT.**

## BANK DETAILS FOR THE RESERVATION FEE PAYMENT

ACCOUNT NAME: API GLOBAL UK LIMITED  
BENEFICIARY BANK: LLOYDS BANK plc  
ACCOUNT NUMBER: 4536 2468  
SORT CODE: 30-65-41  
IBAN: GB53 LOYD 3065 4145 3624 68  
SWIFT CODE: LOYDGB21682  
PAYMENT REFERENCE: [LASTNAME] [PROJECT] [UNIT NO.]

### IMPORTANT NOTICE FOR RESERVATION FEE PAYMENT

YOU MUST INCLUDE THE FOLLOWING PAYMENT REFERENCE  
**LAST NAME, DEVELOPMENT, UNIT NO.**

PAYMENT PROCESSED WITH INCORRECT OR NO PAYMENT  
REFERENCE WILL BE RETURNED AND YOU MAY INCUR BANK  
CHARGES.

**ALL TRANSFERS MUST BE MADE IN GBP (£) AND NET OF BANK FEES.**

## FOREIGN CURRENCY SERVICES

**TICK HERE IF YOU REQUIRE FOREIGN CURRENCY SERVICES FOR THE PAYMENT OF THE RESERVATION FEE**

## TERM AND CONDITIONS

1. THIS MATTER REMAINS STRICTLY SUBJECT TO CONTRACT UNTIL A FORMAL EXCHANGE OF CONTRACTS.
2. BY SIGNING THIS AGREEMENT THE PURCHASER UNDERSTANDS AND ACCEPTS THAT THE FULL RESERVATION FEE WILL BE FORFEITED IN THE EVENT OF THE PURCHASER NOT EXCHANGING CONTRACTS WITHIN THE AGREED TIMESCALE.
3. IN RETURN FOR THE BUYER(S) PAYING THE RESERVATION FEE, THE VENDOR AGREES TO RESERVE THE PROPERTY AT THE PURCHASE PRICE UNTIL THE RESERVATION EXPIRY DATE.
4. THE BUYER(S) HAS THE RIGHT TO CANCEL THE RESERVATION AT ANY TIME UNTIL EXCHANGE OF CONTRACTS IS COMPLETED. HOWEVER, BY DOING SO, THE BUYER(S) MAY FORFEIT THEIR RESERVATION FEE.
5. THE BUYER(S) IS RESPONSIBLE FOR ALL COSTS AND EXPENSES INCURRED BY THEM IN THE PURCHASE OF THE PROPERTY, UNLESS OTHERWISE SET OUT IN THE RESERVATION AGREEMENT.
6. ANY TERMS AGREED ARE CONDITIONAL ON EXCHANGING CONTRACTS WITHIN THE AGREED TIMESCALE.

**I CONFIRM THAT I HAVE ACCESS TO THE EXCHANGE DEPOSIT FUNDS DUE IN 28 DAYS FROM RESERVING THIS UNIT.**

SOURCE OF FUNDS FOR THE EXCHANGE DEPOSIT:

I / WE AGREE TO THE ABOVE TERMS AND CONDITIONS OF THIS RESERVATION:

BUYER 1 NAME:

BUYER 2 NAME:

SIGNED ON:   
(DD/MM/YYYY)

SIGNED ON:   
(DD/MM/YYYY)

## DATA PROTECTION ACT

WE WILL AIM TO KEEP YOUR PERSONAL INFORMATION UP TO DATE, BUT RELY ON YOU TELLING US PROMPTLY IF YOUR NAME, ADDRESS, TELEPHONE NUMBER OR ANY OTHER DETAILS CHANGE. WE WILL NOT PASS YOUR PERSONAL INFORMATION TO ANYONE OUTSIDE OUR GROUP, EXCEPT TO THIRD PARTIES FOR THE PURPOSE OF PROVIDING PRODUCTS, SERVICES AND/OR MARKETING INFORMATION TO YOU (E.G. PROFESSIONAL ADVISERS, FINANCE PROVIDERS, ESTATE AGENTS, RECOMMENDED SUPPLIERS). WE MAY ALSO COPY THIS FORM TO RELEVANT THIRD PARTIES. YOUR PERSONAL INFORMATION MAY BE USED BY US AND ANY OF THE PERSONS MENTIONED ABOVE FOR: INTERNAL PURPOSES AND TO PROVIDE PRODUCTS, SERVICES AND/OR MARKETING INFORMATION TO YOU. YOUR PERSONAL INFORMATION MAY ALSO BE USED FOR RESEARCH PURPOSES AND TO HELP US DEVELOP OUR WEBSITE, PRODUCTS AND/OR SERVICES. PLEASE TICK THE FOLLOWING BOX  IF YOU DO NOT WISH TO RECEIVE MARKETING INFORMATION ON PROPERTIES, RESEARCH, PRODUCTS AND/OR SERVICES THAT MIGHT BE OF INTEREST TO YOU.